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Appendix D TRACS Discrepancy Code Tables

All TRACS discrepancy codes pertaining to certifications and voucher information are listed in this appendix. Part 1 contains TRACS Certification System discrepancy codes and part 2 contains TRACS Voucher System discrepancy codes.

The **Action Required** column lists codes that indicate correction submission procedures and designate those messages that are informational.

Valid codes are:

- 01** - Submit correction within 45 days
- 02** - Submit correction on next submission and/or certification
- 03** - Informational message

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
AD	36	TRACS calculated allowance for dependents differs from reported value	Verify number of dependents; recalculate total allowance for dependents	01
ADI	43	TRACS calculated adjusted income differs from reported value	Verify care/special status codes; recalculate total allowance and annual income	01
AHE	39b	TRACS calculated allowance for handicapped expenses differs from reported	Verify special status/care code (H); recalculate handicapped expense, income and allowances	01
AME	40b	TRACS calculated allowance for medical expenses differs from reported value	Verify head/spouse/adult co-tenant with E/H special status code; recalculate	01
ANI	31	TRACS calculated annual income differs from reported value	Recalculate member incomes, income from assets, and annual income	01
AP	53	TRACS calculated assistance payment differs from reported value	Recalculate gross rent, TTP, and assistance payment	01
ASI	30	TRACS calculated income from assets differs from reported value	Choose greater of imputed income from assets or actual yearly income from assets	01
CCA	37	TRACS calculated child care allowance differs from reported value	Verify care code; recalculate child care allowance	01
CCE		TRACS child care allowance for working differs from reported expense value	Verify care code and age of child(ren); recalculate child care expense	01
CE001	1, 56	Effective date incorrectly occurs after next recertification date	Verify reported effective date and next recertification date	01
CE002	56	Next recertification date not submitted	TRACS provided next recertification date; no correction required	03
CE003	56	Next recertification date exceeds one year	Verify next recertification date; cannot be > one year from effective date	03
CE004	1, 6	Interim effective date is prior to previous effective date	Verify effective date of this certification	03
CE005		Employment income of child included in annual income	Exclude employment income of child; recalculate income	01

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE006	1, 56	Effective date is after next annual recertification date	Verify and correct effective date and/or next recertification date reported	01
CE007	31	Annual income amount for BMIR at move-in exceeds lower income limit	Applicant not eligible for admission to a BMIR unit	01
CE008	1, 6	Effective date precedes move-in date	Verify effective date and move-in date reported; revise one or both	01
CE009	1, 6	Effective date submitted for annual recertification begins after first day of month	Verify effective date of recertification	03
CE010		(Deactivated for release 1.1.7)		
CE011		(Deactivated for release 1.1.7)		
CE012	Part VIII	Tenant signature date not provided on 50059	Submit date tenant signed certification	02
CE013	Part VIII	Owner signature date not provided on 50059	Submit date owner signed certification	02
CE014		Adult member listed on more than one certification active in same period	Research and take appropriate steps to resolve duplicate subsidy	01
CE015	28	Income of live-in/foster child included in annual income	Exclude all income of live-in/ foster child; recalculate income	01
CE016		A unit is occupied by multiple households	Verify unit number and household identification	01
CE017	Worksheet D,E	Tenant not eligible for Rent Supplement based on assistance payment amount	For initial certification or move-in, Rent Supplement assistance must be \geq 10% of gross rent	01
CE018	19	Household member is reported as handicapped; not handicapped in previous certification	Verify the reported disability; correct if necessary	03
CE019	14a,b,c; 17, 20	Previous head of household does not match current head of household	Verify head of household on current and previous certifications; correct if necessary	01
CE022	31, 32	Incorrect income status code submitted for Post-81 Section 8 AR or IR	Verify annual income amount and income limit; correct income status code	02

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE023	19	Household member was previously handicapped; not handicapped in current certification	Verify current and previously reported disability; correct if necessary	03
CE024	14a,b,c; 17, 20	Household composition has changed from previous certification	Verify household members on current and previous certifications; correct if necessary	03
CE025		TRACS HURRA indicator differs from reported HURRA indicator	Compare HURRA indicator to results from worksheet to ensure they are the same	01
CE026	1, 56	Annual effective date is prior to previous effective date	Verify effective date of this certification	01
CE027	32a	Lower income limit reported as zero at move-in or initial certification	Lower income limit must be > zero at move-in or initial certification	01
CE028		(Code does not currently exist)		
CE029		(Code does not currently exist)		
CE030		(Code does not currently exist)		
CE031	35b	Income exception code not submitted for household receiving Section 8 after 7/1/84	Submit a valid income exception code (VL, CV, ET, EDT, EIT, AA, EAT, or EP)	02
CE032	14a,b,c; 17	Attempted to change last name, first name and date of birth of a member	Verify the current and previously reported names and date of birth for member	01
CE033		Income exception code submitted for a unit not receiving 84 assistance	Verify income exception code and submit appropriate values, if applicable	03
CE034		Lower income limit reported as zero at annual or interim recertification	Lower income limit must be > zero at annual or interim recertification	02
CE037		(Code does not currently exist)		
CE038		(Code does not currently exist)		
CE039		(Code does not currently exist)		
CE040		(Code does not currently exist)		
CE041	18	Incorrect age specified for family member	Verify birth date and recalculate age as of effective date	02
CE042	15	More than one family member designated as head of household	Verify relationship codes; submit "H" for only one member of household	02
CE043		(Code does not currently exist)		

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE044		(Code does not currently exist)		
CE045	Voucher 52670-A (Part 1) 11a	Incorrect move-out code specified	Correct reported move-out code; should be "O" (Routine Turnover)	03
CE046		(Code does not currently exist)		
CE047		(Code does not currently exist)		
CE048		(Code does not currently exist)		
CE049		(Code does not currently exist)		
CE050	5	Contract number submitted for non-Section 8 project	Remove contract number for non-Section 8 units on next submission	02
CE051		(Code does not currently exist)		
CE052		(Code does not currently exist)		
CE053		(Code does not currently exist)		
CE054		(Code does not currently exist)		
CE055		(Code does not currently exist)		
CE056		Move-in to project date cannot exceed TRACS processed date + 1 month	Verify reported move-in to project date	01
CE057		(Code does not currently exist)		
CE058	17	Member birth date is after effective date of certification	Verify birth date of member	01
CE059		(Code does not currently exist)		
CE060		(Code does not currently exist)		
CE061		(Code does not currently exist)		
CE062		(Code does not currently exist)		

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE063		(Code does not currently exist)		
CE064	49	BMIR certifications do not use worksheets	Do not submit worksheet record for BMIR certifications	03
CE065		(Code does not currently exist)		
CE066		(Code does not currently exist)		
CE067		(Code does not currently exist)		
CE068		(Code does not currently exist)		
CE069		(Code does not currently exist)		
CE070		(Code does not currently exist)		
CE071		(Code does not currently exist)		
CE072	8a	Incorrect conversion date code submitted for previous conversion from Rent Supplement/RAP to Section 8	Submit correct conversion date code (1, 2, or 3); if not converted, leave blank	02
CE073	8b	Validate age of head/spouse with conversion date code; once created Y/N indicator doesn't change	Verify the age of head or spouse against the conversion date	02
CE074	8c	Incorrect continuous Section 8 indicator	Review certification records; submit Y or N	02
CE075	9a	Incorrect race code submitted	Submit correct race code (1, 2, 3, or 4)	02
CE076	9b	Incorrect ethnicity code submitted	Submit correct ethnicity code (1 or 2)	02
CE077	10	Incorrect previous housing code submitted for move-in	Submit correct previous housing code (1, 2, 3, or 4)	02
CE078	11	Incorrect displacement status code submitted for move-in	Submit correct displacement status code (1, 2, 3, or 4)	02
CE079	12	Incorrect preference code submitted for move-in or initial certification	Submit correct preference code (D, S, or R); or leave blank	02
CE080		Preference code not required for this certification	Resubmit certification without preference code	02
CE081	19	Elderly family special status code omitted	System added "E" to special status code; no correction required	03
CE082		(Code does not currently exist)		

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE083	19	Incorrect special status code submitted for non-elderly household member	Verify special status code and age of household member	01
CE084	16	Incorrect/blank sex code submitted	Submit an appropriate sex code (F or M)	02
CE085	19	Special status code "F" not required when age is less than 18	Check special status code and age of household member; correct or leave blank as needed	02
CE086	15	Incorrect/blank relationship code submitted	Submit an appropriate relationship code (H, S, C, A, O, F, L, or N)	02
CE087	21	Alien eligibility code submitted	The code should not be completed at this time; leave blank on next submission	03
CE088	24a	Number of family members cannot be less than one	Submit correct number of family members	02
CE089	19	Incorrect special status code submitted for family member	Special status codes are H (handicapped), F (full-time student), E (elderly)	02
CE090		(Code does not currently exist)		
CE091	26b	Incorrect/blank asset status code submitted	Submit correct asset status code (C or I)	02
CE092		(Code does not currently exist)		
CE093		(Code does not currently exist)		
CE094		(Code does not currently exist)		
CE095		(Code does not currently exist)		
CE096		(Code does not currently exist)		
CE097		(Code does not currently exist)		
CE098		(Code does not currently exist)		
CE099		(Code does not currently exist)		
CE100	35b	Incorrect/blank income exception code submitted	Submit correct income exception code (VL, CV, ET, EDT, EIT, AA, EAT, or EP)	02
CE101	28a	Incorrect/blank able to work care code submitted	Submit a correct able to work care code (C, H, or CH)	01

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE102		(Code does not currently exist)		
CE103		(Code does not currently exist)		
CE104		(Code does not currently exist)		
CE105		(Code does not currently exist)		
CE106		(Code does not currently exist)		
CE107		(Code does not currently exist)		
CE108		(Code does not currently exist)		
CE109		(Code does not currently exist)		
CE110	28	Incorrect/blank income type code submitted; TRACS set code to "O" for other	Submit a correct income type code on next submission	02
CE111	34	Incorrect/blank income status code submitted	Submit correct income status code (L or V)	02
CE112		(Code does not currently exist)		
CE113		(Code does not currently exist)		
CE114	33	Incorrect/blank eligibility universe code submitted	Submit correct code (1 or 2) on next submission	02
CE115	35a	Incorrect/blank Section 8 assistance 7/1/84 indicator	Submit either Y or N on next submission	02
CE116		(Code does not currently exist)		
CE117		(Code does not currently exist)		
CE118		(Code does not currently exist)		
CE119		(Code does not currently exist)		
CE120		(Code does not currently exist)		
CE121		(Code does not currently exist)		
CE122		(Code does not currently exist)		
CE123		(Code does not currently exist)		

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE124		(Code does not currently exist)		
CE125		(Code does not currently exist)		
CE126		(Code does not currently exist)		
CE127		(Code does not currently exist)		
CE128		(Code does not currently exist)		
CE129	49	Incorrect/blank worksheet code submitted	Submit correct worksheet code; if subsidy type = BMIR, leave blank	02
CE130		(Code does not currently exist)		
CE131		(Code does not currently exist)		
CE132		(Code does not currently exist)		
CE133		(Code does not currently exist)		
CE134		(Code does not currently exist)		
CE135		(Code does not currently exist)		
CE136		(Code does not currently exist)		
CE137		(Code does not currently exist)		
CE138		(Code does not currently exist)		
CE139		(Code does not currently exist)		
CE140		(Code does not currently exist)		
CE141		(Code does not currently exist)		
CE142	55	Incorrect/blank HURRA rent limitation indicator submitted	Submit Y or N on next submission; BMIR must be "N"	02
CE143	44	A household is reported in more than one unit	Verify unit number and household identification	01
CE144		(Code does not currently exist)		
CE145		(Code does not currently exist)		

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE146	49, 56	Incorrect next recertification date reported is not on the first of month	Next recertification date is effective date + one year unless alternative approved by HUD	02
CE147	32b	Very low income limit is reported as zero/blank for Section 8 unit or PRAC	Verify subsidy type and submit a very low income limit > zero for Section 8 or PRAC	02
CE148	31	TRACS calculated income exceeds the lower and very low income limit	Verify lower and very low income limits; recalculate income	02
CE149	15	More than one spouse reported in household	Correct and submit relationship codes of members; "S" used for spouse only	02
CE150	14a,b,c; 17, 20	Household member reported more than once on this certification	Verify each member's last name, first name and birth date for certification	01
CE151		(Code does not currently exist)		
CE152		(Code does not currently exist)		
CE153		(Code does not currently exist)		
CE154		(Code does not currently exist)		
CE155	32b	Very low income limit submitted; subsidy type not Section 8 or PRAC	Verify subsidy type and leave blank if not Section 8 or PRAC	03
CE156	34	Income status code reported for tenant in a non-Section 8 unit	Verify subsidy type and tenant income status; if non-Section 8, leave blank	03
CE157	7b	Incorrect/blank current subsidy indicator reported	Submit Y or N on next submission	02
CE158		(Code does not currently exist)		
CE159		(Code does not currently exist)		
CE160		(Code does not currently exist)		
CE161	33	Eligibility universe code reported for non-Section 8	Verify subsidy type and submit on next submission; if non-Section 8, leave blank	03
CE162	8a	Conversion date code reported for non-Section 8	Verify/correct subsidy type on next submission; if non-Section 8, leave blank	02

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE163		(Code does not currently exist)		
CE164	10	Previous housing code reported for action other than move-in	Verify certification type; if not a move-in, leave blank	03
CE165		(Code does not currently exist)		
CE166	35a	Section 8 7/1/84 assistance indicator reported for non-Section 8 unit	Verify/correct subsidy type on next submission; if non-Section 8, leave blank	03
CE167		(Code does not currently exist)		
CE168	7b	Subsidy change indicator should be blank for a move-in or initial certification	Verify certification type and subsidy type	03
CE169	7a	Current subsidy type not consistent with last submission	Verify and correct subsidy type if appropriate	03
CE170	11	Displacement status code was reported for other than move-in	Verify certification type and omit code if action is not a move-in	03
CE171		A child is a member of two active subsidies	Verify a valid custody agreement exists, correct as necessary	01
CE172		A child is a member of more than two active subsidies	Verify a valid custody agreement exists; remove child from invalid subsidies	01
CE173		(Codes does not currently exist)		
CE174	35b	Income exception code reported for a non-Section 8 tenant	Verify/correct subsidy type on next submission; if non-Section 8, leave blank	03
CE175	1, 17, 18	Incorrect age specified for household member - foster \geq 18 years old	Verify birth date and recalculate age as of effective date	02
CE176		(Deactivated for release 1.1.7)		
CE177		Worksheet code for PAC or PRAC not "E"	Verify subsidy type and worksheet code; submit correction if not PAC or PRAC	03
CE178		Incorrect age and/or relationship code specified for household member - child $>$ age 18	Verify birth date and relationship code and recalculate age as of effective date	03

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE179		Incorrect age and/or relationship code entered for household member; foster child > age 18	Verify birth date and relationship code; recalculate age as of effective date or change code to N	03
CE180		Able to work care code reported for ineligible family member	Verify and correct relationship code, age, or able to work care code	03
CE181		Special status code not required for relationship code "C", "F", or "L"	Verify relationship code and special status code	02
CE182		Special status code "F" incompatible with reported relationship code	Verify relationship code, age, and special status code	01
CE183		Special status code "H" incompatible with relationship code	Verify relationship code and special status code	02
CE184		Household has a live-in attendant but no handicapped or elderly	Verify household composition	02
CE185		No qualifying family member with age 62 or older for a Section 202 PRAC	Verify household composition	01
CE187		No qualifying handicapped family member with age 18 or older for Section 811 PRAC	Verify household composition	01
CE188		No qualifying handicapped family member age 18 or older for Section 202/162 PAC	Verify household composition	01
CE189		TRACS calculated income exceeds the very low income limit for PRAC	Verify very low income limits; recalculate income	03
CE190		Child care expense claimed but no child(ren) under 13 in household	Verify age of child(ren); recalculate child care expense	01
CE191		The certification effective date must occur before the voucher date	Verify effective date and voucher date reported	03
CE192		Head, spouse, or adult co-tenant is less than 15 years of age	Verify relationship code, age or birth date and correct if necessary	03
CE193		Project/contract number on MAT70 differs from the current TRACS certification	Project/contract number from current certification used to process MAT70	03

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE194		Certification not on database for unit transfer	MAT70 archived outside of TRACS	03
CE195		Certification not on database for gross rent change	MAT70 archived outside of TRACS	03
CE196		Tenant transferred into an occupied unit	Verify unit occupancy; submit correction if needed	03
CE201		The most recent certification is a future certification. The incoming changes may not apply	Verify the most recent certification against changes. Resubmit after certification effective date	02
CE202		The most recent certification involves a future gross rent change	Verify most recent certification against gross rent change. Resubmit after certification effective date	02
CE207		Move out processed against future certification on file and the current/active certification	No action necessary	03
CE208		Termination processed against future certification on file and the current/active certification	No action necessary	03
CE209		Move-out processed against current/active certification and superseded certification	No action necessary	03
CE210		Termination processed against current/active certification and the superseded certification	No action necessary	03
CE216		TRACS created a temporary ID number due to lack of a valid SSN	Use the TRACS temporary ID number on all forms until an SSN is acquired	03
CE221		Invalid secondary subsidy code submitted	Submit a correction with a valid secondary subsidy code NOTE: Secondary subsidy applies only to 236 tenants with a deeper subsidy; submit correction with spaces or "S" as appropriate.	01
CE222		Invalid household assistance status code submitted	Submit a correction with a valid household assistance status code NOTE: Valid codes are "N", "F", "E", "C", "P", and "T".	01

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE223		Invalid member eligibility code submitted	Submit a correction with a valid member eligibility code NOTE: Valid codes are "PV", "EC", "EN", "IN", "IP", "IC", and "XX", OR spaces if assistance status code is "N".	01
CE224		Invalid member eligibility code and relationship code submitted	Submit a correction with valid eligibility and relationship code combination NOTE: Eligibility code "XX" is valid only for the relationship codes "F", "L" and "N".	01
CE225		Invalid relationship code for member eligibility code "IC"	Submit a correction with valid eligibility and relationship code combination NOTE: Eligibility code "IC" is valid only for relationship code "C".	01
CE226		Invalid relationship code for member eligibility code "IP"	Submit a correction with valid eligibility and relationship code combination	01
CE227		Invalid household assistance status code, "N", submitted for subsidy type	Submit a correction with valid assistance status and subsidy type combination NOTE: Household assistance status "N" is invalid when subsidy type is Section 8, RAP, Rent Supplement, or Section 236.	01
CE228		Invalid household assistance status code, "E", when members are ineligible	Submit a correction with assistance status matching family composition	01
CE229		Invalid assistance status code, "E", for move-in date or family composition	Submit correction with consistent assistance status, eligibility, and move-in date NOTE: Assistance status code "C" is invalid if the family is not a tenant as of June 19, 1995 or if there are ineligible family members.	01

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE230		Invalid assistance status code, "P", when family composition not mixed	Submit correction with consistent assistance status and family composition	01
CE231		Invalid assistance status code, "T", submitted for family	Submit correction with consistent assistance status and family composition NOTE: Assistance status code "T" is invalid for a family with all eligible members or awaiting verification.	01
CE232		Invalid assistance status code, "F", submitted for family composition	Submit correction with consistent assistance status and family composition NOTE: Assistance status code "F" is valid only if there is a family member pending verification.	01
CE233		Invalid household assistance status code submitted for subsidy type not affected	Submit correction with consistent assistance status and subsidy type NOTE: Household assistance status must be "N" for BMIR, 202 PRAC, 811 PRAC, or 202/162 PAC.	01
CE234		Invalid special status code, "F", submitted for relationship code	Submit correction with consistent special status and relationship code NOTE: A co-head or "none of the above" cannot be designated as a full-time student.	01
CE236		Invalid secondary subsidy code submitted for subsidy type not affected	Submit a correction with a valid secondary subsidy code and subsidy type NOTE: "S" is not valid for Section 8, PAC, or PRAC; correct value is spaces.	01
CE237		Secondary subsidy code not required until rule effective date of 6/19/95	Verify that the effective date is prior to rule effective date of 6/19/95	01

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
CE238		Household assistance code not required until rule effective date of 6/19/95	Verify that the effective date is prior to rule effective date of 6/19/95	02
CE239		Member eligibility code not required until NCR effective date of 6/19/95	Verify that the effective date is prior to up effective date of 6/19/95	02
CVOA	26c, 26d	Cash value of an asset is zero; actual yearly income from this asset is valued	Submit cash value for asset or set value for income from this asset to zero	01
EHA	41	TRACS calculated elderly allowance differs from reported value	Verify "E" or "H" special status code of head, spouse or adult co-tenant	01
GR	46	TRACS calculated gross rent differs from reported value	Verify contract rent and utility allowance on HUD-approved rent schedule	01
HE		(Deactivated for release 1.1.7)		
IIA	27	TRACS calculated imputed income from assets differs from reported value	Verify passbook rate; recalculate imputed income from assets	01
ME		(Deactivated for release 1.1.7)		
NDP	25	TRACS calculated number of dependents differs from reported value	Recalculate number of dependents based on relationship, age and special status	01
NFL	24b	TRACS calculated number of foster children/live-ins differs from reported value	Recalculate total number of members listed with relationship code of L or F	02
NFM	24a	TRACS calculated number of family members differs from reported value	Recalculate number of family members; exclude foster children/live-ins	02
PADI	54	TRACS calculated % of adjusted income charged differs from reported value	Review instructions and recalculate	01
PAI	38	TRACS calculated 3% of annual income differs from reported value	Recalculate annual income and 3% of annual income	01
TA	42	TRACS calculated total allowance differs from reported value	Verify all allowances, care codes and/or special status codes; recalculate	01

Part 1 TRACS Certification Discrepancy Code Tables

TRACS Code	50059 Block	Description	Recommended Solution	Action Required
TCVA	26c	TRACS calculated total cash value of assets differs from reported value	Verify values submitted; recalculate total cash value of assets	01
TEI	28f1	TRACS calculated total employment or business income differs from reported value	Verify values submitted; recalculate total employment or business income	01
TNAI	29	TRACS calculated income from all sources except assets differs from reported	Verify values submitted; recalculate income from all sources except assets	01
TOI	28f4	TRACS calculated total other income differs from reported value	Verify values submitted; recalculate total other income	01
TPEI	28f2	TRACS calculated total social security/pension income differs from reported value	Verify values submitted; recalculate total social security/pension income	01
TPUI	28f3	TRACS calculated total public assistance income differs from reported value	Verify values submitted; recalculate total public assistance income	01
TR	51	TRACS calculated tenant rent differs from reported value	Recalculate tenant rent on appropriate worksheet	01
TTP	50	TRACS calculated total tenant payment differs from reported value	Recalculate TTP on appropriate worksheet	01
TYIA	26d	TRACS calculated total actual yearly income from assets differs from reported	Verify values submitted; recalculate total actual yearly income from assets	01
UR	52	TRACS calculated utility reimbursement differs from reported value	Recalculate; if utility allowance is > TTP, subtract TTP from utility allowance	01
WCCA	37	Warning: Child care allowance claimed but no children under 13 in household	Verify age of child(ren); recalculate child care allowance	<u>01</u>

Part 2 TRACS Voucher Discrepancy Code Tables

TRACS Code	Voucher Field	Description	Recommended Solution	Action Required
VE001		Reported total number of units in contract is less than the reported number of units receiving subsidy	Verify reported units in contract and reported units receiving subsidy	
VE003		Reported number of units vacant is greater than reported total units in contract	Verify reported number of units vacant and reported units in contract	
VE004		Reported number of units with market rent is greater than the reported total units in contract	Verify units with market rent and total units in contract	
VE005		Reported total units in contract does not equal reported sum of number of units receiving subsidy, vacant, or market rent	Verify units in contract and sum of all units	
VE006		Reported units in billing is greater than reported number of units receiving subsidy	Verify reported units in billing and units receiving subsidy	
VE007		Reported units in billing is greater than reported units in contract	Verify reported units in billing and units in contract	
VE008		Incorrect Section 8 type code submitted for Section 8 contract	Verify Section 8 type code (1,2,3, or 4); if not Section 8, leave blank	
VE009		Section 8 type indicator is not required for non Section 8 subsidy	Verify/correct subsidy type on next submission; if not Section 8, leave blank	
VE010		Incorrect HAP signed on/after 10/1/81 indicator submitted	Verify/submit correct HAP signed on/after 10/1/81 indicator (Y or N or spaces)	
VE011		HAP signed on/after 10/1/81 indicator reported for non Section 8 contract	Verify and correct subsidy type; if non Section 8, leave blank	
VE012		Incorrect HAP contract effective on/after 10/1/81 indicator submitted	Verify/submit correct HAP contract effective on/after 10/1/81 indicator (Y or N)	
VE013		HAP contract effective on/after 10/1/81 indicator reported for non Section 8 contract	Verify and correct subsidy type; if non Section 8, leave blank	
VE014		Incorrect HAP contract signed on/after 10/3/84 indicator submitted	Verify/submit contract signed on/after 10/3/84 indicator (Y or N)	

Part 2 TRACS Voucher Discrepancy Code Tables

TRACS Code	Voucher Field	Description	Recommended Solution	Action Required
VE015		HAP contract signed on/after 10/3/84 indicator reported for non Section 8 contract	Verify and correct subsidy type; if non Section 8, leave blank	
VE016		HAP contract signed on/after 10/3/84 indicator not required	Verify/correct Section 8 type or HAP contract signed on/after 10/3/84 indicator	
VE017		Reported total exceptions not equal to the sum of used and allocated project-based exceptions	Verify total exceptions	
VE018		Contract number does not exist in TRACS database	Verify voucher contract number	
VE019		Project number does not exist in TRACS database	Verify voucher project number	
VE020		Number of subsidized units is greater than the total authorized units	Verify the subsidized units	
VE021		Number of subsidized units in billing is greater than the total authorized units	Verify the subsidized units	
VE022		Reported contract units is greater than total authorized units	Verify contract units	
VE023		The unrequested payment amount is greater than the available amount authorized on original voucher	Verify the requested amount	
VE024		The reported total voucher amount is greater than the TRACS calculated total voucher amount	Verify the requested amount	

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